speakermarketingsuccess

Send Teaser Video to Client

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Include:
• Date of Event
• Client
• Topic of Presentation
• Theme
• Location

Capture Client & Event Info → Request hi-res logo from client → 5 Days → Logo received? — No → Follow up with client or bureau → !

Logo received? — Yes

Send logo to Animator → Record video **(Speaker)** → Upload video to GDrive **(Speaker)** → Compile video **(Animator)** → Send video for AS approval **(Animator)**

Review video & advise revisions **(Speaker)** → Approved? — Yes → Send final link to Logistics Manager **(Animator)** → Send link to client **(Logistics Mgr)**

Promo Video Email Template

Teaser Video Sent